

CHAPTER 1

INTRODUCTION

A. BACKGROUND. The establishment of a centralized DoD office in support of acquisition, replacement, and disposition of automation assets occurred in July 1964. In addition to supporting the overall management requirements of the Department, an information management system has been established to administer compliance with Federal requirements for the reporting of automation equipment assets to the General Services Administration (GSA). The dynamic growth in the application of automation technology has dramatically increased the need for asset visibility to enable efficient and effective planning, allocation, use, and disposition of resources. In this regard, the Automation Resources Management System (ARMS) has been implemented in the Department of Defense under the management direction of the Defense Automation Resources Information Center (DARIC) in support of DoD resource managers worldwide.

B. AUTHORITY. This manual is authorized under DoD Directive 7950.1, "Automated Data Processing Resources Management." The establishment of the data base will serve the management of the Department of Defense while complying with Office of Management and Budget (OMB) Circulars governing general purpose automation resources management and the Federal Information Resources Management Regulations generated by GSA under Public Law 89-306 (Brooks Act), Public Law 96-511 (Paperwork Reduction Act), and Public Law 99-500 (Paperwork Reduction Reauthorization Act of 1986).

C. PURPOSE. The purpose of the DoD Automation Resources Management Program is to provide consistent procedures, standards, policies, definitions, and requirements governing the redistribution, sharing, and inventorying of automation assets. Through the use of on-line communications and data base management technology, the ARMS increases the potential for managers to optimize allocation and distribution of assets, thereby increasing effectiveness and efficiency in achieving mission goals.

D. APPLICABILITY AND SCOPE

1. This Manual applies to all DoD Components and Worldwide Military Command and Control System (WWMCCS) activities. The Manual also applies to DoD contractors whenever:

a. The Government requires the contractor to purchase automation equipment for the account of the Government; or,

b. The Government requires the contractor to pass title to the automation equipment to the Government; or,

c. The Government pays the full lease costs of the automation equipment under a cost-reimbursement contract.

2. The term "automation equipment" is defined in the Definitions section of this Manual.

3. Exceptions

a. AE used for the following Tactical Intelligence and Related Activities (TIARA) and National Foreign Intelligence programs is excluded from the provisions of this manual:

- (1) All embedded computers within tactical intelligence systems.
- (2) AE used for DoD Component cryptologic applications.
- (3) ADPE supporting the Mapping, Charting, and Geodesy Exploitation Modernization Program.
- (4) AE supporting intelligence systems in the areas of software development, operational simulators, or maintenance training where full compatibility with mission systems is required.

NOTE : ASD(C3I) is the cognizant staff
office for intelligence matters.

b. Additional exceptions are specifically stated in each succeeding chapter of this Manual.

E. RESPONSIBILITY. DARIC is the Executive Agent under the policy guidance of the Office of the Assistant Secretary of Defense, Comptroller (OASD(C)). The DARIC Director, as Program Manager, shall: . .

1. Manage and operate the Defense Automation Resources Management Program as provided by appropriate Public Laws, the Federal Acquisition Regulation and associated Federal Information Resources Management Regulation, and implementing DoD Regulations and Instructions.

2. Serve as the DoD focal point for matters concerning automation resource redistribution, sharing and inventory reporting, maintaining liaison with GSA in compliance with applicable Federal Regulations and/or the direction of the OASD(C).

3. Develop, maintain, coordinate, and publish this manual.

4. Develop, enhance, and manage the ARMS and publish and maintain an ARMS Users Guide.

5. Be responsible for the management of automation resources information, providing support to OASD(C) in analysis of life-cycle management, mobilization readiness, and contingency planning.

6. Provide management information reports and on-line visibility of automation technology resources within the Department of Defense to qualified recipients. Furnish the GSA with required reports concerning DoD automation resources.

F. OBJECTIVES . This Manual provides procedures and reference material concerning three interrelated DoD efforts dealing with automation resources management: the Automation Equipment Redistribution Program, the Automation Resources Sharing Program, and the Automation Inventory Reporting Program. The Manual establishes uniform reporting methodology for providing source data to the ARMS to provide for screening of excess automation equipment, identification of data processing installations available for sharing, and management of automation asset information for planning and auditing purposes. ARMS provides identification and standardization of data elements, table values, and DoD management reports concerned with automation resources.

G. IMPLEMENTATION . Procedures not initialized under separate authority prior to publication of this Manual shall be implemented no later than 60 days after publication date.

H. REGULATORY CONTROLS

1. Redistribution and Exchange/Sale

a. Federal Information Resources Management Regulation:

- (1) Part 201-1
- (2) Part 201-2
- (3) Part 201-30
- (4) Part 201-33
- (5) Bulletin 5, Revision 2

b. Interagency Report Control Number 0154-GSA-AN is used to report to GSA excess DoD automation equipment approved for transfer to DoD contractors.

2. Sharing

a. Federal Information Resources Management Regulation:

- (1) Part 201-1
- (2) Part 201-2
- (3) Part 201-31
- (4) Bulletin 8, Revision 3

b. Interagency Report Control Number 1106-GSA-AN on GSA Form 2068A is for reporting sharing data to GSA.

3. Automation Inventory Reporting

a. Federal Information Resources Management Regulation:

- (1) Part 201-1
- (2) Part 201-2
- (3) Part 201-26

b. Interagency Report Control Number 0312-GSA-QU is assigned for inclusion of automation inventory in the GSA Automatic Data Processing Equipment/Data System (ADPE/DS).

4. Defense Contractors

a. Defense Federal Acquisition Regulation Supplement (DFARS):

(1) Part 45 - Government Property

Subpart 45.302-72 Providing ADPE as Government Property

(2) Part 70 - Acquisition of Computer Resources

(a) Subpart 70.1 General

(b) Subpart 70.2 Definitions

(c) Subpart 70.3 Acquisitions Under GSA Authority

(d) Subpart 70.4 Acquisitions Under 10USC2315
"Authority

(e) Subpart. 70.5' Acquisitions Under Other
Authorities

(f) Subpart 70.6 Acquisitions of ADPE by DoD
Contractors

(g) Subpart 70.13 Sharing of Computer Resources

(h) Subpart 70.14 Reuse of Equipment

(i) Section 70.3 Exchange/"Sale" of ADPE

I. ACCESS TO THE AUTOMATION RESOURCES MANAGEMENT SYSTEM (ARMS)

Authorization for on-line access to the ARMS may be obtained by submitting a letter expressing requirements for information available from ARMS. Defense contractors must submit letters of request through a contracting officer or other authorizing Government official, citing the contract number to be served.

Access is by way of teletype compatible dial-up terminals, 300 or 1200 BAUD, even parity. Letters of request should be addressed to:

Director
Defense Automation Resources Information Center
ATTN : DARIC-I
Cameron Station
Alexandria, VA 22304-6100

DARIC will periodically review and update the authorized list of on-line users.